

## LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

	<b>PRESENT:</b>
<b>Date: 30<sup>th</sup> June 2015</b>	<b>Panel Members:</b> Cllr Keith Bobbin, Cllr Anthony Hedley, Cllr Mark Ellis, Cllr Malcolm Buckley, Cllr Kerry Smith, Cllr Nigel Le Gresley
<b>Venue: Committee Room 5, County Hall</b>	
<b>Apologies:</b> Cllr Melissa McGeorge, Cllr William Archibald, Cllr Kay Twitchen	<b>Other Attendees:</b> Cllr Rodney Bass – Cabinet Member for Highways and Transportation, Cllr Ray Howard – Deputy Cabinet Member for Highways and Transportation, Will Price – Highway Liaison Officer, Sonia Church – Highway Liaison Manager, Gregg Speller – Highway Liaison Officer, Luisa Ribeiro – Student, Bernard Foster – Parish Council Representative

Item:	Action:	Action Owner:
1.	<b>Welcome and Introductions</b> Cllr Bobbin welcomed everyone to the meeting.	
2.	<b>Declarations of Interest</b> There were none.	
3.	<b>Minutes of meeting held on 26<sup>th</sup> March 2015 and Matters Arising</b> Councillor Bobbin led the Panel through the previous meeting's minutes. There were no matters arising.	
4.	<b>Basildon District Approved Scheme List</b> Salcott Crescent – LBAS142002 – Will Price made Panel Members aware that the safety audit had raised a number of issues with the approved scheme and the surrounding highway. Overcoming these issues would require a significant top up which would go towards street lighting improvements, carriageway and pedestrian refuge widening, the lowering of the grass bank etc. The estimate of funds required to undertake this work was £65,000. Councillor Buckley questioned whether this was a good use of Panel funds. Councillor Le Gresley voiced his support for the proposal. WP advised the Panel that they had sufficient funds within their budget to approve this scheme as well as all	

	<p>other validated potential 15/16 schemes. The Panel were asked to vote. The majority approved the scheme top up.</p> <p>Councillor Bass informed the Panel that this was their last chance to allocate funds this financial year, and that any unspent funds would be re-allocated elsewhere. He advised that Panel Members should seek to follow the recommendations of highway officers.</p> <p>Eastgate Layby – LBAS142008 – WP advised that the study was not yet complete, but that the stakeholder meeting could be used as a forum to make the final decision on which of the 3 forthcoming options should be taken forward if funds were allocated today. This was approved by the Panel.</p> <p>A129/Bakers Farm Close – LBAS142047 – WP advised that the feasibility study into the replacement of the pedestrian refuge with a signalised crossing was not yet complete, but that the engineer responsible for the study had intimated that the site was not suitable for a signalised crossing. Instead the engineer had recommended widening the existing refuge at a cost of £20,000. Panel to consider within potential scheme list.</p> <p>Stock Road – LBAS152018 – WP advised that a £5,000 top up to this recently approved scheme would be required if the Panel wished for all elements except delivery to be carried out this year. This would bring the scheme in line with other schemes of the same type. Panel to consider within potential scheme list.</p> <p>District Wide 20mph Designs – WP asked that the Panel confirm their school selections for 20mph designs in 2015/16 and to confirm whether the preference was for a zone or limit where a choice was applicable (results are shown in the table below). Cllr Smith reminded the Panel that he had only chosen one school as his was a one Member Division, and he had also sought the introduction of a variable limit outside Lee Chapel School which was not included in the selection. Cllr Bass reminded Panel Members that 20mph schemes should be self-enforcing due to pressures on the police. WP advised that some issues had been picked up with the schools 20mph report, namely that it had based recommendations on 85<sup>th</sup>ile speeds rather than mean speeds, and therefore that regrettably the selections available may be subject to change in the coming months. WP to keep Members informed in this regard.</p>	<p>WP</p>
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	<u>Division</u>	<u>School</u>	<u>Limit or Zone?</u>	<u>Roads Affected</u>
	Billericay and Burstead	St Peters Primary School	Zone	Some of Coxes Farm Road*  *High 85 <sup>th</sup> %ile speeds may make this impossible in practice.
	Billericay and Burstead	Sunnymede School	Zone	Some of Mons Ave, Greenway, Monoux Close, The Meadow Way
	Wickford Crouch	Wickford Infant and Junior Schools	Zone	All of Woodlands Road, Irvon Hill Road, Market Road Market Avenue and the cul-de-sac leading off Market Avenue.
	Wickford Crouch	North Crescent School	Zone	All of Hyde Way and the cul-de-sac leading off Hyde Way.
	Wickford Crouch	Hilltop Junior School	Zone	Hill Ave, Mercury Close, Beauchamps Drive, Glencoe Drive, Redgate Close
	Laindon Park and Fryerns	Janet Duke Primary and Junior School	Zone	Markhams Chase
	Laindon Park and Fryerns	Merrylands Primary School	Zone	All of Cumberland Drive and the cul-de-sac leading off Cumberland Drive.
	Basildon Westley Heights	Great Berry Primary School	Zone	All of Forest Glade and all cul-de-sacs adjoining Forest Glade.
	Pitsea	Greensted Nursery, Infant and Junior School	Limit	Kirby Road
	Pitsea	Northlands Junior and Infant School	Limit	Winifred Road
5.	<p><b>Highways Improvements Programme - Schemes for Consideration</b></p> <p>WP talked the Panel through the front sheet which showed £422,230 of remaining capital funds and £428,800 of capital schemes ready for consideration by the Panel which were coloured green within the potential scheme list. Councillor Bass clarified with WP that the £20,000 for A129/Bakers Farm Close had not been included within the £428,800 of schemes and therefore that this figure was truly £448,800. WP confirmed that this was the case. Cllr Bass reminded the Panel that this was their last opportunity to allocate funds in 15/16. He advised that a small over allocation was acceptable and therefore the Panel should seek to approve all schemes coloured green and discuss only the amber and red items. This was agreed by the Panel with noted reservations from Cllr Buckley on the schemes highlighted.</p>			

**Schemes Approved:**

Traffic Management

LBAS 152011 – Sunnymede School Pedestrian Guard Rails - £3,000 unanimously approved

LBAS 152013 – Elder Avenue Informal consultation re removal of speed humps - £3,000 majority approved. Reservations from Cllr Buckley that cushions had been implemented for a reason, and their removal was unlikely to be supported by residents. Reservations also in relation to possible safety implications.

LBAS 152017 – Gardiners Lane North Weight Limit - £30,000 unanimously approved

LBAS 152020 – Runwell Road, Wickford footway widening surveys and designs - £4,000 unanimously approved

LBAS 152022 – Old Church Road bollards - £4,000 unanimously approved

LBAS 152026 – London Road Wickford crossing upgrade (surveys and designs) - £25,000 unanimously approved, although Cllr Buckley did voice concerns that the potential forthcoming closure of the doctors surgery could affect the number of pedestrians crossing. This was refuted by Cllr Le Gresley who asserted that the crossing was used for many reasons other than the doctor's surgery.

LBAS152028 – Eastgate Layby improvements – £80,000 unanimously approved on understanding that the final scheme option would be selected at a forthcoming stakeholders meeting.

LBAS 152030 – A129/Bakers Farm Close pedestrian refuge widening - £20,000 unanimously approved. Scheme coloured amber in list.

LBAS 152031 – A13 Layby Closure and drainage improvements - £50,000 unanimously approved

LBAS 152033 – Wickford C of E school crossing upgrade (survey and design) - £25,000 unanimously approved subject to validation (scheme coloured red on list)

LBAS 152035 – Yardleys bollard addition - £1,800 unanimously approved

	<p>LBAS152038 – Lee Chapel School variable speed limit feasibility study - £4,000 unanimously approved</p> <p>LBAS 142002 – Salcott Crescent scheme top up - £65,000 majority approved – Cllr Buckleys reservations discussed in approved scheme list item.</p> <p>LBAS 152018 – Stock Road crossing upgrade design scheme top up - £5,000 unanimously approved</p> <p><u>Public Rights of Way</u> LBAS 158002 – Bridleway 34 Great Burstead - £55,000 unanimously approved</p> <p><u>Passenger Transport</u> LBAS155016 – Replacement of bus shelter - £5,000 unanimously approved</p> <p><u>Schemes not Approved</u> All schemes coloured amber or red which had not been upgraded to “green” schemes were discussed with the Panel, who were largely accepting of the reasons why the schemes could not be considered at this stage. Cllr Smith however disagreed with the assertion that LBAS152043 (moving of sign post outside 16 Sparrows Herne) was not a suitable scheme and said he would bring further info to the next meeting.</p>	Cllr Smith
6.	<p><b>Ranger Report</b></p> <p>WP directed Members to the ranger report included as Appendix 4. The volume of work undertaken this calendar year was noted, but there were some concerns raised on behalf of Cllr Twitchen in relation to the time taken and standard of some of the rangers work.</p>	
7.	<p><b>A.O.B</b></p> <p>There was no other business.</p>	
8.	<p><b>Date of Next Meeting</b></p> <p>Next meeting to be held on 29<sup>th</sup> September. Subsequent dates to be circulated via email.</p>	